
 * PLEASE PRINT AND SEND TO: *
 * Administrative Office *
 * 1356 No. Washington Ave. *
 * Scranton, PA 18509 *

Northeastern
 Child Care Services

Date of Application _____
 Position Applied For _____
 Hours Available _____
 Dates Available _____

APPLICATION FOR EMPLOYMENT

Full Name: _____
 Address: _____
 Telephone #: () _____
 Cellphone #: () _____
 E-Mail Address: _____

*Education Record

Name of Institute Courses	Entered	Completed	Diploma/Degree	Major
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_____	_____	_____	_____	_____
High School				

_____	_____	_____	_____	_____
College/University				

other: _____

*Transcript or diploma will be required at the time of hire.

Current application:

Name and Address of Employer Title: _____	Position
Supervisor: _____	Name of
application: _____	Dates of
to: _____	from: _____

Salary(Start): _____ Finish: _____

List Two References:

Name	Address	Position	Phone #
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1.

2.

At the time of hire, each of the above reference persons will need to submit a letter attesting to the applicant's suitability for working with children.

*Experience With Children (not including care of related children)

Site: _____ Supervisor: _____
_____ Dates: From _____ To _____
_____ Hours per week _____

Describe Responsibilities:

Reason for Leaving: _____

Site: _____ Supervisor: _____
_____ Dates: From _____ To _____
_____ Hours per week _____

Describe Responsibilities:

Reason for Leaving: _____

Site: _____ Supervisor: _____
_____ Dates: From _____ To _____
_____ Hours per week _____

Describe Responsibilities:

Reason for

Leaving: _____

*Upon hire, Act 33 clearance and a medical exam will be required.

NCCS is an equal opportunity employer.